

Silverstone Parish Council: Leisure Enhancement Committee

Terms of Reference

1. Purpose

The Leisure Enhancement Committee (LEC) is established to oversee and implement the Silverstone Leisure Enhancement. Its primary purpose is to enhance the leisure, recreation and environmental wellbeing of the Silverstone community through volunteer-driven initiatives, community collaboration and sustainable leisure development.

2. Objectives

- To implement the goals and actions outlined in the Silverstone Leisure Enhancement Strategy.
- To foster a sense of community through inclusive and accessible leisure activities.
- To encourage volunteer engagement in the development, maintenance and management of leisure spaces and activities.

3. Key Responsibilities

The Leisure Enhancement Committee will:

- **Oversee Strategy Implementation:** Ensure that the objectives of the Leisure Enhancement Strategy are being met and lead efforts to introduce new initiatives that align with community needs.
- **Volunteer Coordination:** Promote volunteer involvement in leisure activities, park maintenance and environmental conservation. Develop and manage volunteer programmes.
- **Safety and Accessibility:** Advocate for safety and accessibility improvements in parks and walking routes.

4. Membership

- The Committee will consist of 5 **Parish Councillors**.
- The Chairperson will be selected from within the committee by the council annually and will be responsible for leading meetings and representing the committee's interests.
- Members are expected to actively participate in meetings and contribute to the implementation of initiatives.

5. Meetings

- The Committee will meet bi-monthly to review progress, plan upcoming activities, and discuss any issues related to the strategy.
- Additional meetings may be called if necessary for specific projects or issues.
- Meetings will be open to the public and residents are encouraged to attend and contribute to discussions.

6. Approval and Reporting

- Matters requiring approval will be taken to the full Parish Council in accordance with the Parish Council's standing orders. This includes decisions on budgets, grants and major strategic changes.
- The Committee will report regularly to the Silverstone Parish Council on progress, challenges, opportunities and outcomes.
- An annual review of the strategy's implementation will be conducted and adjustments will be made where needed based on feedback from the community and progress towards objectives.
- The Committee will also seek feedback from residents through surveys and public meetings to ensure their needs and concerns are addressed.

7. Review of Terms of Reference

- The Terms of Reference will be reviewed annually to ensure that they remain aligned with the Leisure Enhancement Strategy, the evolving needs of the community and the Parish Council's priorities.

Approved by:

Silverstone Parish Council

Date: