

SILVERSTONE PARISH COUNCIL

FULL MEETING OF THE PARISH COUNCIL

Councillors are hereby summoned to attend the above meeting at **8pm on Monday 14 April 2025** at **Silverstone Recreational Association (SRA), Church St, Silverstone, Northamptonshire, NN12 8XA**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

Members of the public wishing to speak should notify the Clerk at least 48 hours before the start of the meeting

AGENDA

1. **Apologies for absence:** To receive and approve reason for absence.
2. **Requests for Dispensations, Declarations of Interest, Gifts and Hospitality** - Members should disclose any interests in the business to be discussed.
3. **Open to the public (Max. 15-minute session):** This section of the meeting gives members of the public who are present an opportunity to speak with any individual contribution, lasting a maximum of 3 minutes. Members of the public should address their representations through the Chair.
4. **To receive and approve for signature for the minutes of the Full Council Meetings held on:**
 - Monday 10 February 2025
 - Monday 10 March 2025
5. **Report back from the Chair of:** To receive and accept the reports from:
 - a) Finance Committee
 - b) Leisure Enhancement Committee
6. **West Northamptonshire Council (WNC) Update:** To receive and accept the report from WNC Cllr Dermot Bambridge
7. **Silverstone Recreational Association (SRA):** To receive and accept the report from the Council's representative
8. **Feedback from Monitoring Officer:** To note feedback and recommendations
9. **To Approve the Vexatious Communication Policy**
10. **To note the reviewed Leisure Enhancement Committee Strategy & Terms of Reference:**
Standing Orders, Section 4 - Committees & Sub-committees
11. **Electricity Supplier & Streetlights:**
 - To approve the new electricity provider for streetlights
 - To note the current situation with The Slade Street Lights
 - To approve the quotes for streetlights requiring repair
12. **War Memorial:** To approve a quote for the repair and
13. **Microsoft Licence Renewal:** To approve the renewal of the licence
14. **Defibrillator:** To approve the contractor to fit the Brackley Road defibrillator

15. Save Towcester Now (STN): To note the update from the STN Treasurer & appeal decision

16. Public Space Protection Order (PSPO) relating to car cruising: To discuss and approve feedback comments

17. Planning: To agree the comment to WNC on the following planning applications/proposals:

Reference No.	Location	Proposal	Decision Level	Date
2023/5425/FULL	Silverstone Infants School, High Street, Silverstone, NN12 8US	Removal of Condition 11 Classes A-D (Inc) Part 1. Condition 12 Class E OF Part 1 Condition 13 Schedule 2, Part 14 S/2020/0668/RES (Detached Single Storey Dwelling)	Appeal	22/04/2525
2025/1122/NMA	Silverstone Park, Dadford Road, Silverstone Circuit, Silverstone, NN12 8GX	Non-Material Amendment is sought to relocate the café, gym, showers and associated cycle storage from unit 2150/2155 in the approved Phase 4 development to the Innovation Centre to application WNS/2021/1269/MAR [Reserved matters submission for appearance, scale, layout, access and landscaping for commercial development and a new Social Hub relating to Planning Permission S/2019/0443/EIA (Outline permission for mixed use development comprising offices, light industrial, research and development, general industrial and storage & distribution facilities, education/ on site student accommodation, up to two hotels, non retail promotional automotive display space, a social hub, parking and access arrangements and supporting infrastructure). The original outline planning application was an EIA application.	Delegated	Target decision date: 15/04/2025

2025/1301/NMA	Silverstone Park, Dadford Road, Silverstone Circuit, Silverstone, NN12 8GX	Non-Material Amendment is sought to to relocate the café, gym, showers and associated cycle storage from unit 2150/2155 in the approved Phase 4 development to the Innovation Centre to application WNS/2021/1285/MAR [Reserved matters submission for appearance, scale, layout, access and landscaping for commercial development and a new Social Hub pursuant to Planning Permission S/2019/1793/MAO [Outline application for a mixed use development comprising use classes B1a/B1b/B1c/C1/C2/D1/non-retail promotional automotive display/social hub including parking and access arrangements, associated landscaping, supporting infrastructure and ancillary works].	Delegated	Target decision date: 15/04/2025
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18. Planning: To note the following planning outcomes:

Reference No	Location	Proposal	Decision Level	Date
2025/0177/FULL	9A High Street, Silverstone, NN12 8US	Replacement of existing timber framed windows and front door.	Approval	17/03/2025
2025/0391/FULL	6 High Street Silverstone NN12 8US	Demolition of existing conservatory and erection of single storey side/rear extension	Approval	27/03/202 5

19. Finance: To note the following items that have already been paid by direct debit or bank transfer:

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
£1,406.47		DCK Payroll	Clerk Salary – March 2025	LGA 1972 S112
£100.00		Deep Clean	Refund of accidental payment	Clerks' Power

£60.00	£10.00	DCK Payroll	Payroll payment facility & admin fee	LGA 1972 S112
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20. Finance: To approve payment of the following

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
£1563.74		HMRC	Staff salary - Tax & NI payment Q4 2024-25	LGA 1972 S112
£379.94		Johan Baker-Smith	Expenses	See pro-forma
£102.00	£17.00	SLCC	Clerk Training	LGA 1972 S112
£76.44	£12.74	bechtle	M365 & Emails	LGA 1972 S142
£292.80	£48.80	NCALC	Training for Clerk & Cllr Conisbee	LGA 1972 S112
£60.00	£10.00	NCALC	Training for Clerk	LGA 1972 S112
£877.92	£146.32	NJ Blackwell	Grass/verge cutting	Open Spaces Act
£243.00	£40.60	Rialtas	Software Annual Support & Maintenance Licence Renewal	LGA 1972 S112
£405.60	67.60	Rialtas	Cloud user annual fee	LGA 1972 S112
£1,600.06	90.60	NCALC	Membership subscriptions for NCALC & NALC, Data Protection Officer fee & Internal Audit Service fee	LGA 1972 S112

21. End of Year Finances: to approve the Clerk's request

22. Exclusion of the Public, including the Press:

The Chair may move "that in accordance with section 1 (2) of the public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below."

Subject to the approval of the above motion the meeting will then move into confidential session.

23. HMRC Payments – To note the Clerks report

24. Clerk Hours – To discuss and approve temporary change and overtime payment



Johan Baker-Smith
Parish Clerk & RFO

clerk@silverstone-village.co.uk

8 April 2025

Cllr. Greg Lavers
Chair of the Council

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