

SILVERSTONE PARISH COUNCIL

DRAFT MINUTES OF THE LEISURE ENHANCEMENT COMMITTEE held on MONDAY 20 January 2025

Meeting commenced at 7:00pm

Present

- **Councillors**
 - Bruce Benyon (BB)
 - Mohamad Djahanbakhsh (MD)
 - Mark Bladon (MB)
 - Michelle Webb (MW)
 - Tim Coleman (TM)
- **Clerk to Silverstone Parish Council**
 - Johan Baker-Smith (JBS)

1. Apologies of absence: None

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

- TM - Quote for Brickle Park, Item 7as they are his employer.

3. Open to the public (Max. 15-minute session):

- No residents

4. Councillors to approve and the Chair to sign the minutes of the last Committee Meeting: Monday 25th November 2024

- **Proposed:** MB
- **Seconded:** MD
- **Agreed by all**

5. To discuss the Tree Survey

- Surveyor walked around all the parks and trees. Highlighted trees that require immediate (red), intermediate (amber) and not action (green)
- Quote obtained for the works from Roots Tree Surgeons as previous company had retired.
- Community Payback Team can take the ivy off the trees but not remove it.
- MW - How long does survey last? How often do we need to do one.
- BB – no stated legislation.
- MW – Suggested every 2 years: year 1 do urgent (red), yr 2 the other bits (amber).
- Concerns we're getting near nesting season and contractors get booked up quickly.
- Outcome: Focus on Brickle, Old Oak and extra hedgerow.
- Community Infrastructure Levy (CIL Money) – have we got some left? Do we have to buy an asset with the money. Offsets the carbon monoxide.

- **ACTION:** Clerk to provisionally book contractors for this work and for costs to go to Full Council Meeting for approval.
 - **Proposed:** MW
 - **Seconded:** MD
 - **Agreed by all**

6. To discuss the Bench at Little London

- The bench has fallen into disrepair
- MD – Charity cannot take it due to its condition.
- Suggestion for Community Payback Team to remove it from as near to base as possible, asked to break it up and remove to Brickle Park for disposal.
 - **ACTION:** MW to liaise with Community Payback Team

7. To receive an update on Brickle Pocket Park

- Aggregate was being moved however Great Crested Newts found, so works stopped.
- Bridge works still outstanding – new quote needed
- Concerns re: dangerous trees, however some clearing works have been carried out by Community Payback Team
- To approve quote for fencing works in Brickle Pocket Park
 - This was missed off last Full council meeting – so needs to go back to February meeting for formal approval
 - **Proposed:** MB
 - **Seconded:** MD
 - **Agreed by 4** Councillors, TM abstained.

8. To receive an update on Olney Pocket Park

- To retrospectively note reimbursement of £44.16 to volunteer for cost of infill for steps down to the pond, which was agreed at Full Council meeting on 13.01.2025
- **To discuss the Potential Wildlife Site Survey**
 - Co-ordinated by a volunteer – conclusion, nothing needing protection. Interesting document.
 - Information board needs replacing, with new information reflecting what's in the wildlife survey
 - New barriers requested to prevent unauthorised vehicles, although no clear indication given as to type.
 - **ACTION: JBS to ask Highways what they feel would be the best type of barriers.**
 - Discussion as to whether Community Infrastructure Levy can be used.
 - Concern raised that receipts are being sent to clerk for payment, not authorised. Clerk has written to persons to clarify payments process.
 - **ACTION: Clerk to thank the volunteer for doing the wildlife site survey for us and ask if they can do one for Brickle.**

- **ACTION: Clerk, MB & MW to look at shopping list, meet with the volunteers to ascertain what type of boards/barriers needed.**

9. To receive an update on the War Memorial

- It is grade 2 listed so will need planning permission
- Waiting for 2nd quote.
- Possibility of gaining grant from War Memorials Trust.

10. To discuss the Leisure Strategy

- MD has drafted Terms of Reference (TOR) & Strategy
- MD outlined the TOR, to replace old one which does not reflect what we do now.
- Reviewed what we have done in the last year, looked at TOR from other PC's as well as suggestions from LEC members.
- Brief discussion on how can we encourage community to be involved?
- **ACTION: All comments back to MD. Clerk to share with all Cllrs**

11. To note the Leisure Enhancement Committee Meeting Dates for remainder of 2024-25

- Monday 17 March 2025 at 7pm.

Meeting ended 8:15pm