

SILVERSTONE PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING held on 10 FEBRUARY 2025

Meeting commenced at: 8pm

Present

- Councillors
 - Greg Lavers – Chair (GL)
 - Mark Bladon – Vice Chair (MB)
 - Mark Haynes (MH)
 - Tim Coleman (TC)
 - Bruce Benyon (BB)
 - Mohamad Djahanbakhsh (MD)
 - Laurence Conisbee (LC)
 - Michelle Webb (MW)
- **Clerk to Silverstone Parish Council**
 - Johan Baker-Smith (JBS)
- **Members of the Public**
 - 4 x members of the public present

1. Apologies for absence:

- Dermot Bambridge (DB)
- Sally Cann (SC)
- Martyn Nash (MN)
 - Proposed: MW
 - Seconded: MD
 - All Cllrs voted in favour.

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality:

TC – item 10 Pocket Parks, known to Cllr.

3. Open to the public (Max. 15-minute session):

This section of the meeting gives members of the public who are present an opportunity to speak

- A) Mark Dolman (MDo) – Attended Keir/WNC open event re: Highways, expressed concern about view from Cattle end when turning out, fast cars off slip road, blind spot. Awaiting feedback. Has put on Fix My Street & Cllr DB aware. Asked if Community Payback (CPB) can cut back and is there anything the PC can do to get it cut back.

ACTION - MW to measure up to see if fits with CPB H&S regs.

ACTION - MB to ask landowner who is responsible for hedge.

Both: to report back to Clerk before any works carried out.

- B) Annie Rickard (AR) – (i) Asked for results of the Community Questionnaire from December 2023 – January 2024 to be published & why not done yet? GL explained it is on the Clerks to do list; however, Clerks time being taken elsewhere.

(ii) Bench top of Little London in disrepair. MW – It has been removed, may not be replaced due to one near by the school.

4. Councillors to approve and the Chair to sign the minutes of the last Parish

Council Meeting: Monday 13 January 2025

- Inaccuracy noted: Item 7 - Candidate B had 2 votes not 0 (NIL) as stated. – Physical amendment made by GL to reflect this.
- Proposed: MB
- Seconded: BB
- 1 abstain as not present in last meeting
- Signed by GL

5. Report back from the Chair of:

- Finance Committee – No meetings held
- Leisure Enhancement Committee
 - BB - Strategy & Terms of Reference (ToR) under review, returns to the clerk.
 - Met new member of Neighbourhood Policing Team, who will visit the primary school. UTC given favourable response for a visit. The new PC & their SGT will look at briefing structure for people running in the evening - predominantly women, e.g. access to personal alarms etc.
 - Traffic – not much they can do, have meeting with Highways next week. Not excess speed, more excess traffic.
 - Wednesday 9th April Annual Village Meeting – also date for circuit drop-in session.
- Planning Committee
 - MW - 1 application – 2 parts, rear extn and gateway – no objections, however requested entranceway is sympathetic to current surroundings.
 - Appeal meeting re: Development behind Bell Plantation taking place later in month.
- Circuit
 - MH on SC behalf: CCTV cannot be combined as Circuit – is not compatible.
 - Hotel carpark being resurfaced & Escapade is open.
 - Go kart track to open and there may be a Lap of Lights this year.
 - In talks with Highways, looking at park and ride buses, also want to try and tie taxis in with buses.
 - Drop-in session on Wednesday 9th April.
 - GL – Significantly reduced conning plan for Moto GP this year. Mainly High Street, Brackley and Towcester Roads. Opposite way round this year with Moto GP first.
 - Circuit still looking into TTROs, as had legal objection.
 - Any concerns to MH.
 - **ACTION MH** – to respond to Circuit.

6. West Northamptonshire Council (WNC) Update: To receive a report from WNC Cllr Dermot Bambridge

- GL – Thanked DB for report in their absence.
- BB – added that Head of Primary School has agreed to let Kingsley Road residents park temporarily at the school. Residents need to apply for pass. Residents informed.

- 7. Silverstone Recreational Association:** To receive a report from the Council's representatives.
- GL – Thanked MN for the report in their absence.
- 8. Golden Gravel:** To discuss
- GL updated that they & DB met with contractor and they made promises that it would go edge to edge of pavement, contractor denies this. WNC Highways and Gigaclear say it is done as should be.
 - MD – if renegeing, lesson to be learned.
 - TC – not maintained to how it should be done, who owns it – Highways? Can we ask for renewal?
 - GL – No contractor contracted by Gigaclear. When weathered they state will look like old.
- 9. Grants Policy:** To Approve
- TC – stated did not have time to read it, stated more time should be given. Concerned that it is being rushed.
 - MD – public tell us policies out of date and SRA have asked for framework. Last one dated 2020 and missed chances for groups to apply. New one is for everyone & everyone has to fill in form, Clerk and MD have drafted this one, gives guide for applicants to know what they have to meet. Also guide so reviewers know what to base from. Says clerk will give feedback.
 - JBS – Not been rushed, needs to meet financial regulations, as RFO needs to be satisfied.
 - GL – we have in the past made requests for match funding with applications – could this be used as a guiding principle?
 - MD – believes application asks what else are they are doing.
 - BB asked the Chair of Finance Committee (MB) what the budget is for next year?
 - MB – Unknown as yet, may have to set limits, CIL money due to be spent
 - Further discussion took place with the following outcome:
 - Option to propose the approval of the policy with the following amendments:
 - Funding Limits – remove point 1
 - Application Process – remove (e.g. bank statements and budget breakdown) & replace with specifying exactly what documents are required.
 - Proposed: MD
 - Seconded: MH
 - Agreed: 7
 - Abstain: 1
 - Policy approved
 - **ACTION** – Clerk to say what CIL money there is
- 10. Pocket Parks Works:** To approve
- Brickle Pocket Park - £500 day rate – materials charged extra
 - Proposed: MN
 - Seconded: MW
 - Agreed: 7
 - Abstain: 1 due to declaration of interest

- Tree Survey
 - MB – outlined works needed doing
 - Focusing on red and amber items
 - Total for all 3 areas - £4625 + vat
 - GL - Can we use CIL money for this?
 - Consensus is that we can as it enhances the community.
 - GL – Clerk asked, to see if vote is carried to apply to CIL rather than reserves.
 - Proposed: MH
 - Second: MB
 - Approved by all

11. Dog Waste Bins: To Discuss and Resolve

- MB - Asked is the contractor trying to get more money as previous contractors never said anything?
- MW – there has always been a problem with bins.
- JBS – explained situation.
- GL – had initially going to just bring new bins, advised Clerk to add on replacements & we qualify for the reduced rate.
- TC – Mentioned survey from previous contractors, we can remove a bin at any stage, can we re-position?
- MW – bin 13, design of bin creates problem, might just need a replacement bin,
- BB – Can we ask contractors for quotation for sign to say about not leaving their dog mess, it's illegal?
- TC – replace 3 that need doing, replace current 13 as well, take 3 lowest used bins.
- GL – new contractor not suggesting move bins.
- TC – making the proposal – incorporating MW suggestions
- 2 amendments proposed:
 - Proposed: TC – take 3 lowest capacity bins and move them to be added to the places identified for additional bins
 - Seconded: no seconder
 - Amendment not carried to vote
 - Proposed: MW - to replace bin 13 with new one with better lid as well as add an additional bin at this location, i.e. making – 7 new bins in total
 - Seconded: MB
 - Agreed: 7
 - Abstain: 1
 - **ACTION** – Clerk to ask contractors about signage

12. Instagram: To note

- Inclusion in our social channels

13. Finance – Payment for Approval: To note and ratify payments to be made.

- Point of clarification for approval only – 8 payments listed
- MW- can we look Blackwells contract
- GL – It is under review

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
144.00	24.00	Eb Brown	Reimbursement for pocket park equipment servicing	Open Spaces Act
202.00		SLCC	Joining & Membership Fee for parish Clerk	LGA 1972 S112
57.60	9.60	NCALC	Training for Cllr Coleman	LGA 1972 S112
50.40	8.40	NCALC	Training for Cllr Djahanbakhsh	LGA 1972 S112
60.99	10.16	Johan Baker-Smith	Reimbursement for 3 x multipacks of 'VE Day 80' lamp post signs for village decoration	LGA 1972
810.00	55.00	NJ Blackwell Garden Services	Grass Cutting	Open Spaces Act
76.44	12.74	Bechtle	MS Cloud Service – January 2025	LGA 1972 S112
84.00	14.00	Rialtas	Training For Parish Clerk	LGA1972 S112

- Proposed: BB
- Seconded: MB
- Agreed by all

14. Finance – Payments to note as already approved: All to be paid via bank transfer online

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
5940.00	990.00	WCCTV	Service renewal for village CCTV (13/01/2025 MR11)	LGA 1972 S112
350.00		News & Views	Remainder of payment for printing costs for December '24 & February '25 editions (14/10/2024 MR17)	LGA 1972 S112
290.00		News & Views	Return of December '25 advertising fees (14/10/2024 MR17)	LGA 1972 S112
1,800.00		News & Views	Grant from EMR (14/10/2024 MR17)	LGA 1972 S112

- Proposed: GL
- Seconded: MW

- Approved by all

The meeting ended - 9:30pm

Additional note:

- GL – The Chair & Vice Chair cannot attend a civic appt in April – is another Cllr able to go, £45.00 cost of ticket can be covered by PC as expenses.
- MW – Will if no-one else can go.

ACTION – Clerk to send email to other Cllrs.

DRAFT