

SILVERSTONE PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING held on 10 March 2025

Meeting commenced at: 20:00

Present: Cllr Greg Lavers (Chair)
Cllr Michelle Webb
Cllr Mark Haynes
Cllr Dermot Bambridge
Cllr Bruce Benyon
Cllr Mohamad Djahanbakhsh
Cllr Sally Cann
Cllr Tom Colman
Cllr Conisbee

1. **Apologies of absence:** To receive and approve reason for absence.
 - **Resolution:** No apologies
2. **Requests for Dispensations, Declarations of Interest, Gifts and Hospitality -** Members should disclose any interests in the business to be discussed.
 - **Resolution:** None
3. **Open to the public (Max. 15-minute session):** This section of the meeting gives members of the public who are present an opportunity to speak with any individual contribution, lasting a maximum of 3 minutes. Members of the public should address their representations through the Chair.
 - Request from resident for timing of Annual Village Meeting to be extended and for News & Views to have an opportunity to speak. Request from Pocket Park volunteer for confirmation relating to insurance and notice of works being contracted. Request from another resident for council to consider using a PA system for meetings. Fourth residents raised concern as to the land behind their property as the trees are becoming a danger. Confirmed they have had communications with the Clerk and Cllr Bambridge who has asked WNC to check with land registry. Cllr Bambridge suggested the residents contacted WNC Chief Executive.
 - **Resolution:** Clerk to arrange a meeting with Pocket Parks Volunteers
4. **To receive and approve for signature for the minutes of the Full Council Meeting held on:** Monday 10 February 2025
 - **Resolution:** Deferred to April agenda due to incorrect date on the agenda
5. **Report back from the Chair of:**
 - a) Finance Committee:
 - **Resolution:** No meeting, no items to note
 - b) Leisure Enhancement Committee (LEC):
 - Strategy and terms of reference to be agreed at LEC meeting next week.
 - Police Liaison: 8 reported crimes in December 2024, lowest of all last year.
 - Bench by Little London, partially removed by Community Payback, will look

to see if they can remove metal spikes.

c) Planning Committee: 3 applications

- **Resolution:** No comments or objections on 2 applications, 1 appeal – objected to previously and Clerk to repeat objection on portal.

6. West Northamptonshire Council (WNC) Update: To receive a report from WNC Cllr Dermot Bambridge

- Cllr Dermot gave an additional verbal update, which included - 26th March – Kingsley Road new completion date. SRA car parking expansion. Suggestion of 20mph signage and pedestrians in the road signs. Priority for Church Street. No date for double yellow lines.
- **Resolution:** Cllr Bambridge’s report was approved

7. Silverstone Recreational Association: To receive a report from the Council’s representatives

- Since SRA is in an elevated position, traffic and footfall greater, so demand for footpath needed. Cllr Bambridge thanked for support. Asked how and when to apply for 25-26 grant. SRA should be nominated for recovery and rescue centre.
- **Resolution:** To discuss emergency preparedness at the next meeting. To agree at next meeting a working group.

8. Annual Village Meeting: To note the date &

- **Resolution:** Chair used powers to extend the times, will now be from 7 – 9:30pm

9. Silverstone Circuit – To receive an update

- No meeting since last meeting, next meeting Thursday 20 March 2025

10. Church Street Footpath – To receive an update from Cllr Bambridge

- Nothing further to add as discussed as part of agenda item 6.

11. Flooding: To receive an update

- **Resolution:** SRA need to look to find funding to clear the streams to remove flood water quicker. Possibly include in their presentation at the Annual Village Meeting.

12. Defibrillator Phone Box – To approve the quote for electricity to be reconnected

- **Resolution:** Approved

13. Streetlights & Electricity – To receive an update

- **Resolution:** Received

14. Finance – Payment for Approval: To note and approve payments to be made.

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
5,427.13		DCK Payroll Solutions	Clerk salary for Jan 2025 (inc back pay for Nov & Dec 2024) & Feb 2025	LGA 1972 S112

126.00	21.00	DCK Payroll Solutions	Set-up, admin and monthly payroll fees (10/06/2024 MR13)	LGA 1972 S112
100.00		Johan Baker-Smith	WFH Allowance – Jan, Feb & Mar 2025	LGA 1972 S112
142.80	23.80	NCALC	Training for Clerk x 3 sessions	LGA 1972 S112
100.00		St Micheals	Room hire - Community Afternoons 4 sessions in Jan & Feb 2025	LGA 1972 S112
76.44	12.74	Bechtle	MS Cloud Service February 2025	LGA 1972 S112
336.00	56.00	Rialtas	Training for Parish Clerk	LGA 1972 1112
84.00	14.00	Rialtas	Training For Parish Clerk	LGA1972 S112
52.55		Johan Baker-Smith	Expenses	LGA 1972 S111
729.00	121.50	Marcus Young Environmental Services	Dog waste bin emptying 16/12/24 – 31/03/25	Open Spaces Act

- **Resolution:** Approved by all

15. Finance – Payments to note as already approved: All to be paid via bank transfer online

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
380.00		News & Views	Reimbursement of overpaid advertising (14/10/2024 MR17)	LGA 1972 S112
5,550.00	925.00	Roots Tree Surgeons	Tree survey works and hedge trimming (10/02/2024 MR10)	Open Spaces Act
1,344.00	224.00	Marcus Yung Environmental Services	Supply & installation of 7 dog waste bins (10/02/2024 MR10)	Open Spaces Act

- **Resolution:** Approved by all

16. Exclusion of the Public, including the Press:

The Chair may move “that in accordance with section 1 (2) of the public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

- **Resolution:** Approved by all

Subject to the approval of the above motion the meeting will then move into confidential session.

17. Clerk Contract – To note and approve change

- **Resolution:** Changes to Clerks salary payment date approved by all.

Meeting closed – 9pm

Next meeting – 14th April 8pm

Signed as a true and accurate record by the Chair of the Council:

Chair:

Date:

DRAFT